

INSTRUCTIONS FOR FILING CLAIM FOR TAX SALE OVERAGE AIKEN COUNTY, SOUTH CAROLINA

Aiken County deems, the **OWNER OF RECORD IMMEDIATELY BEFORE THE END OF REDEMPTION PERIOD OF THE TAX SALE** is the legal claimant of any overage.

1. A copy of the deed from the Tax Collector to the successful bidder at the tax sale for which the overage is claimed **must be attached to the claim form**. The deed contains necessary information to identify the property (i.e. defaulting taxpayer, map reference, etc.) and the date of the tax sale which is needed to process the claim.
2. A copy of the deed by which the claimant(s) acquired the ownership of the property, or a copy of the real estate conveyance sheet from the Probate Court showing ownership by the claimant(s) **must be attached to the claim form**.
3. Copies of proper identification of the claimant **must be attached to the claim form**.
4. The claim form must be properly completed by filling in the following information in the blanks indicated:
 - A. TMS number
 - B. Defaulting Taxpayer(s) or Owner of record immediately before the end of redemption period
5. **The owner of record immediately before the end of redemption period of the tax sale must sign the claim form**. All copies of the required identification(s) of the signer(s) must be attached.
6. The claimant must swear before a notary public and the notary public must affix his/her seal and the date his/her commission expires where indicated on the claim form.
7. Submit to the Delinquent Tax Office the properly completed claim form with the following attachments:
 - A. Copy of tax deed
 - B. Copy of the deed or probate conveyance sheet showing ownership by the claimant(s).
 - C. Copy of proper ID of the claimant(s).

The County Tax Collector will verify the amount of the overage and verify the identity of the claimant(s).
