



Aiken County
Procurement Office

Remembering the Past, Preparing for the Future

Becky Dawes
Procurement Director

Aiken County Government

AIKEN COUNTY JUDICIAL BUILDING
109 PARK AVE
AIKEN SC 29801

Prepared by: The Office of the Aiken County Public Works Buildings and Grounds, 621 York St Aiken SC 29801



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Invitation to Bid

Aiken County Government is requesting sealed bids for wall repair and painting (all painted walls windows door frames, columns etc.) at the Aiken County Judicial Building 109 Park Ave. SE Aiken SC.

Bid Documents, Plans and specifications will be given to the contractor at the time of the mandatory pre-bid on February 11, 2016 at 10:00 a.m. at the Judicial Center. Questions will be received until 5:00 p.m. February 12, 2016. Send all inquiries to procurement@aikencountysc.gov. Answers will be posted to the Aiken County website before 5:00 p.m. February 15, 2016 at <https://www.aikencountysc.gov/Depts/PRC/PRCmain.php>.

Conditions of work: The contractor must have informed himself fully of the conditions relating to the construction of this project and the employment of labor thereon to documents, and plans/sketches. Failure to do so will not relieve a successful bidder of his obligation to furnish all material, equipment, and labor to carry out the provisions of his contract. Insofar as possible, the contractor in carrying out his work, must employ such methods and/or means as will not cause any interruptions or interference with the work of others or patrons of the Building since the facility will remain open. The contractor will be responsible to schedule his work during daylight hours each work day. It is the contractor's responsibility to practice safety requirements at all times. The contractor will provide business license(s), and insurance to Darrin Tanton before a notice to proceed is issued. Proof of liability insurance and workmen's comp required.

Restrictions: contractor needs to work within the property boundaries and right-of-way at an occupied public building. As stated above, this public facility will remain open. Coordination shall be through the office of Aiken County Buildings and Grounds Supervisor.

Safety: contractor shall provide all needed barricades and signs for safety. Dust curtains may be required in some areas, moving of furniture and/or equipment and tarps for covering. Contractor shall remove trash and debris from work area daily.

Damage to Property: Contractor shall be responsible for, and immediately take action to repair or replace, any damage adjacent to existing owner property for any reason.

Utilities: Owner utilities will be provided from nearest available location, with no modification from owner or cost thereof to extend them closer to the work area. Any cost related to providing or extending additional utilities shall be at the expense of the contractor.



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References shall be provided upon request to confirm that the successful bidder is capable of performing and completing this project in a timely manner under specified conditions.

Warranty: The (written) warranty period for this project is a minimum of (1) year on labor and materials against defects and workmanship. This warranty shall commence upon owner's final inspection.

Floor plans: Floor plans are provided for purpose of bidding and not necessarily for detailed construction.

Licenses & Permits: The contractor is to obtain any licenses or permits required to perform this work at no additional expense to the owner.

Insurance: proof of liability insurance and workman's compensation insurance must be provided prior to commencing work.

Time of Start and Completion: See specification Guidelines.

END OF INVITATION TO BID



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Specification Guidelines

1. Our local contact for, the Aiken County Judicial Center 109 Park Ave. Is Darrin Tanton 803-640-2056
2. The areas covered under the lease are Part one probate, Part two first floor open area , Part three Second floor open area.
3. Work to commence as scheduled after the notice to precede has been issued.
4. Contractor must start on day we project.
5. The contractor will be responsible for any damages they cause.
6. It is preferable the work be done during regular work hours.
7. Inspect and become familiar with scope of work to be accomplished. This is a “turn key” project.
8. Prepare and submit a proposed schedule to Darrin Tanton.
9. Some areas can be temporarily closed, with prior notice.
10. Contractor shall provide barricades and signage as required.
11. In some areas, it may be necessary to erect approved dust curtains.
12. Alarm system monitoring agency and the city of Aiken Public Safety should both be notified with the possibility of dust activate smoke detector system.
13. It may be necessary to cover some detectors during repair phases that might generate dust.
14. No interior building storage of materials intended. Any exceptions must be requested and approved prior to storage.
15. All areas shall be properly cleaned at the end of each day.
16. Remove all trash and debris daily.



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17. All Aiken County buildings are “smoke free” and no smoking on this property.
18. Warranty shall include a minimum (written of one year, both materials and labor, commencing with a final inspection. As stated above this is a “turnkey” project Aiken County forces shall provide no labor, except in coordination with notification of monitoring agency and moving required computer equipment.

The contractor will be responsible for moving furniture to paint all walls

19. The contractor is responsible for moving all furniture back after painting.
20. However, items that must be taken apart in order for the contractor to get their work done is the responsibility of the contractor.
21. The Judicial folks will remove all pictures and items from walls prior to start.
22. The only furniture that does not have to be moved are the large file cabinets if any.
23. The Judicial folks will leave nails/ screws/ etc. in place that they intend to reuse after painting is done.
24. All walls surfaces, including trim, and door frames, window frames needs to be painted.
25. All walls within these listed above will be painted except their storage rooms in each area and the computer room.
26. (Part one probate). Consist of 2789sq. ft., 14 doors and 10 windows primed with no less than two coats of paint.
27. (Part Two first floor open area) Consist of Wall “A” 12ft high 40ft length with four windows and one door 480 sq ft surface area. wall “B” 12ft high 20ft length 240 sq ft surface area.
28. (Part Two first floor cube “A”) 120 sq ft interior only with three doors no windows 12 ft high.
29. (part three second floor open area) Consist of 3950 sq. ft. , 4 windows and 11 doors 14 ft high
30. (part three second floor cube “A”) at 396 sq ft exterior only 14 ft high.



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31. (part three second floor cube "B") at 180 sq ft exterior only 14 ft high.
32. Primer to be used is BEHR premium plus interior all in one primer & sealer (Product No. 75 white)
33. Paint to be used is BEHR premium plus ultra interior satin paint and primer in one (PRODUCT 770 ultra pure white) (Color ppu2-05 Sheer Scarf.)
34. Repair surface as needed caulk and sand as needed.
35. Brush and roll using a 3/8 nap with no spray.
36. Drape and cover floor and furniture.
37. All windows, doors, walls primed with no less than two coats of paint.
38. Contact information for project is Darrin Tanton Building and Grounds Supervisor (803-640-2056).

END OF SPECIFICATION GUIDELINES



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Instructions to Bidders

Bids must include all total cost.

Bidders are to submit their bids on the form provided by Procurement.

Bidders must provide certificate of insurance before work begins.

All bids must be in a sealed envelope with the following information clearly listed on the front

Bib 16-16-B Judicial Center Painting

All bids must be turned in to the Aiken County Procurement Department

At 1930 University Parkway, Room 3201, Aiken SC 29801



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BID DOCUMENT AIKEN COUNTY JUDICIAL BUILDING

The bid amount to supply all labor, material, tools, license, required permits and equipment, furnish and apply approved product primer, paint and material with a (written) minimum one year labor and a seven year material warranty. To repaint all said areas. For a lump sum price. Including all applicable sales tax as follows.

Area	PROJECT OVERVIEW	
	Qty (sq. ft.)	Bid Value (\$)
PART ONE PROBATE	2789	\$ _____
PART TWO WALL "A&B", CUBE "A"	720 SURFACE AREA	\$ _____
PART TWO CUBE "A"	120	\$ _____
PART THREE SECOND FLOOR OPEN AREA	3950	\$ _____
PART THREE CUBE "A&B"	576	\$ _____
EXTERIOR ONLY		\$ _____
SUBTOTALS	TOTAL	\$ _____
	8% Sales Tax	\$ _____
GRAND TOTAL	\$ _____ (LUMP SUM, TURN KEY)	



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Contractor Name: _____

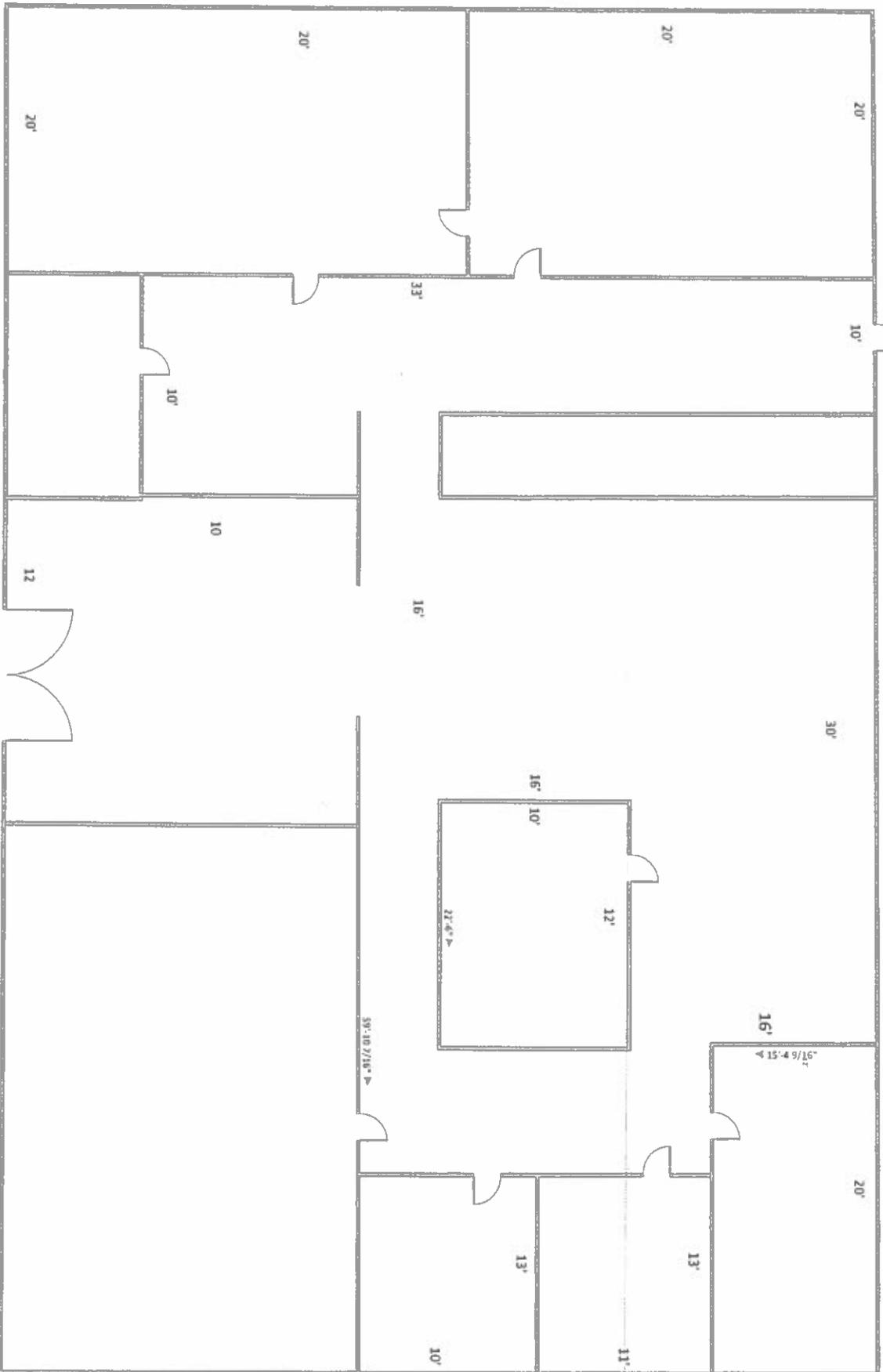
Submitted By: _____

Title of Officer: _____

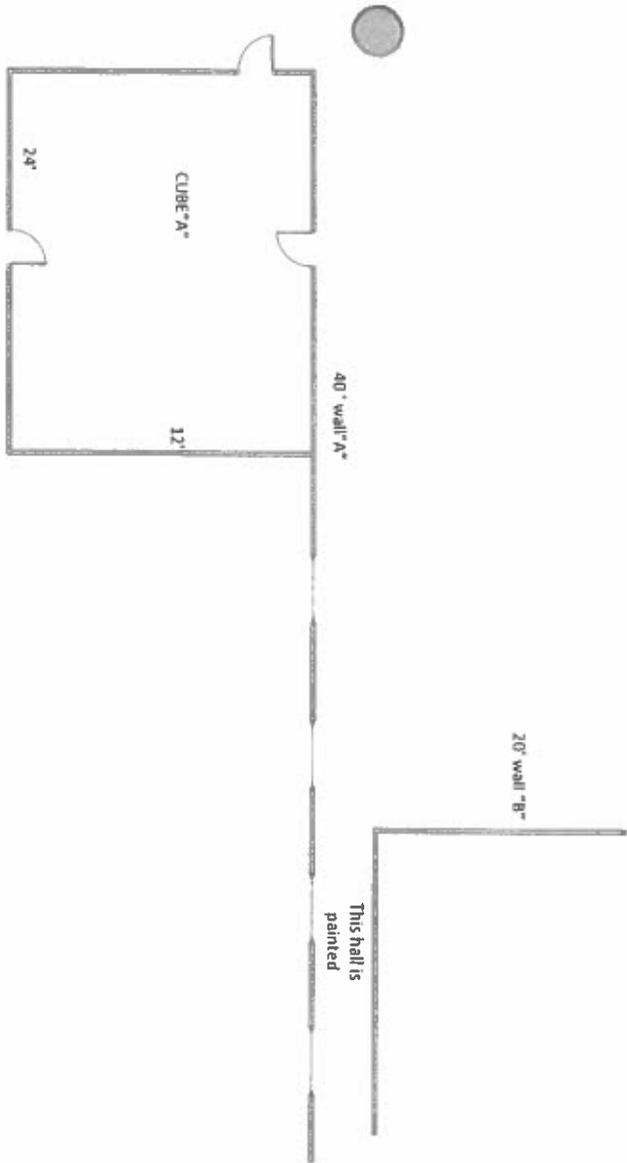
Contact Phone Number: _____

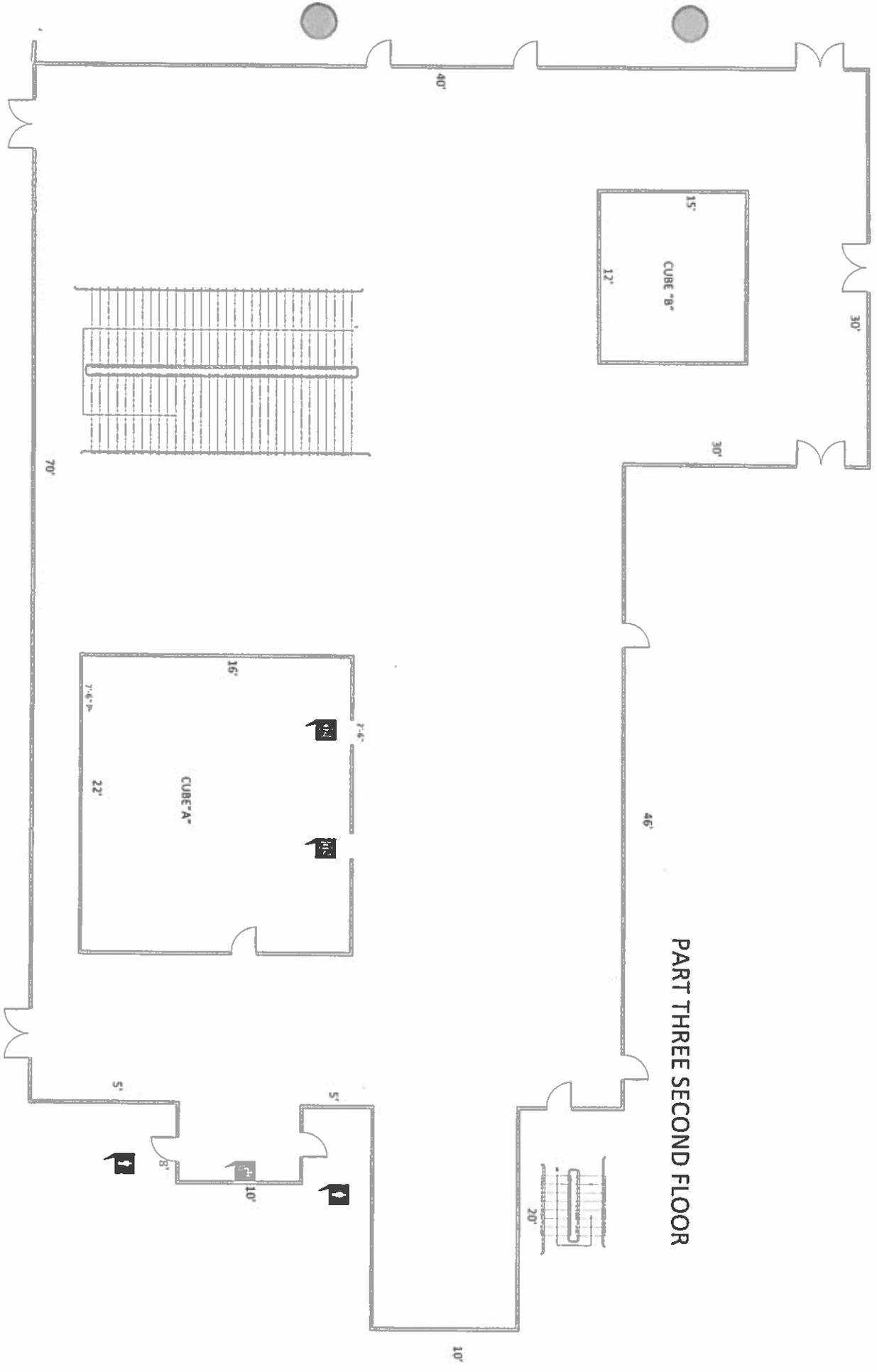
Contractor License Number: _____

PART ONE PROBATE



FIRST FLOOR PART TWO





PART THREE SECOND FLOOR