

2015

Mowing & Maintenance of County Owned Detention Ponds



Prepared by: The Office
of the Aiken County
Engineer
1930 University way
Aiken S.C. 29801
(803) 642-1535

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Invitation to Bid

Project Description: Aiken County Government is requesting Sealed Bids for the mowing and maintenance of approximately one hundred six (106) County owned detention ponds as outlined in the attached Plans and Specifications. The Bids must be submitted as stated on the attached Aiken County Sealed Bid Document. Any question concerning the bid should be directed to procurement@aikencountysc.gov.

Plans, Specifications, and Contract Documents: Plans, Specifications, and Contract Documents may be obtained from the Aiken County Procurement Department (1930 University Parkway, Aiken, SC 29801, phone (803)642-1540). There will be a non-refundable \$25.00 per set deposit required for the Bid Documents. Overnight delivery service is available for an extra charge.

Special Conditions: For access to detention ponds, contact the Aiken County Stormwater Division (Scottie Hutson) for an appointment; shutson@aikencountysc.gov or (803) 642-1535.

Conditions of Work: The Contractor must have informed himself fully of the conditions relating to this project and the employment of labor thereon, to have inspected the sites, and to have read and become familiar with all the bid documents, contract documents, and plans/sketches. Failure or omission to do so will not relieve a successful bidder of his obligation to furnish all material, equipment, and labor necessary to carry out the provisions of his contract. Insofar as possible, the Contractor in carrying out his work must employ such methods and/or means as will not cause any interruption of or interference with the work of other contractors.

The contractor must provide a reasonable schedule in regards to performing the duties in this contract or otherwise notify the Director of Engineering to request a change in scheduling. It is the contractors responsibility to practice safety requirements at all times on the job site and respond to maintain or repair any damages that may have been done during his tenure of this contract.

Term of agreement: (Only one vendor will be selected for this contract) In the event Aiken County contracts for said services, the term of such agreement will be for one (1) year with automatic renewal for one (1) year terms for a maximum of five (5) years unless notice is provided by either party no less than 30 days before the agreement expires. Please note that the extension of the Agreement beyond the initial one-year term will be contingent upon the appropriation of funds. The County Administrator has the authority to extend the contract providing funds are appropriated. For years two through five, price increase will be based on the Consumer Price Index with a cap of three percent (3%) per year. Price increases must be approved by the Purchasing Agent of Aiken County in writing before implementation by the Contractor. Any unanticipated increases from the manufacturer for goods, or increase in the wage scale for services, will be documented in writing to Aiken County prior to any charges to the County. No

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administrative cost or percentage can be added to the increase. This agreement may be canceled by a ten-day written notice by the Purchasing Agent of Aiken County.

Terms of Termination: Upon a written request by the vendor delivered by a registered letter addressed to the Director of Engineering stating the reason(s) for their discontinuation of services per this agreement, there shall be a period of ninety (90) calendar days before it is rendered final.

Payment Invoices: Invoices must be fully itemized and provide sufficient information for approving payment and audit. Invoices must be accompanied by purchasing order number, contract number, department receiving items and signature of person receiving goods in order for payment to be processed. Once an area has been completed and inspected by a representative of Aiken County Engineering Department. The completed invoices will be given to the Aiken County Stormwater Manager and to the Procurement Department. Payment: Aiken County will make payment to the vendor within 30-days of receipt of a correct and complete invoice.

Restrictions: Contractor will need to work within the County property lines & easements. Coordination shall be through the County Engineering Department's Stormwater Division.

Safety Devices: Contractor shall provide all needed barricades and signs for safety and remove trash and debris from the work area daily.

Damage to Property: Contractor shall be responsible for and immediately take action to repair or replace any damage adjacent to existing owner property for any reason.

Utilities: Any needed utilities shall be at the expense of the Contractor.

References: References shall be provided upon request to confirm that the successful bidder is capable of performing and completing this project in a timely manner under specified conditions.

Licenses & Permits: The Contractor is to obtain any licenses or permits required to perform this work at no additional expense to the Owner.

Insurance: Proof of Liability Insurance and Workmen's Compensation Insurance must be provided prior to commencing work.

Sketches: Sketches are provided for the purpose of bidding and not necessarily for detailed construction. In the case of an inconsistency between the sketches and specifications or within either document, the better quality or greater quantity of work shall be provided in accordance with the interpretation of the County Engineer.

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Time of Completion: It is hereby understood, and mutually agreed, by and between the Contractor and the Owner, that the date of beginning, rate of progress, and the time for completion of the work to be done hereunder are ESSENTIAL CONDITIONS of this contract; and it is further mutually understood and agreed that the work embraced in this Contract shall be commenced on a date to be specified in the "Notice to Proceed" and completed within the time period specified herein above. The Contractor agrees that said work shall be prosecuted regularly, diligently, and uninterruptedly at such rate of progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the Owner, that the time for completion of the work described herein is a reasonable time for the completion of same, taking into consideration the average climatic range and usual industrial conditions prevailing in this locality.

IF THE SAID CONTRACTOR SHALL NEGLECT, FAIL OR REFUSE TO COMPLETE THE WORK WITHIN THE TIME HEREIN SPECIFIED, then the Contractor does hereby agree, as a part consideration for the awarding of this Contract, to pay to the Owner the amount five hundred dollars (\$500.00) per day not as a penalty, but as liquidated damages for such breach of Contract as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the Contract for completing work. The said amount is fixed and agreed upon by and between the Contractor and the Owner because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages which the Owner would in such event sustain, and said amount is agreed to be the amount of damages which the Owner would sustain.

It is further agreed that time is of the essence of each and every portion of this Contract and of the specifications wherein a definite and certain length of time is fixed for the performance of any act whatsoever; and where an additional time is allowed under the contract for the completion of any work, the new time limit fixed by such extension shall be of the essence of this Contract.

The Contractor shall not be charged with liquidated damages or any excess cost when the delay in completion of the work is due:

- i. To any preference, priority, or allocation order duly issued by the government.
- ii. To unforeseeable cause beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God, or of the public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather.

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- iii. To any delays of subcontractors occasioned by any of the causes specified in subsections (a) and (b) of this article.

- iv. Provided that within seventy-two (72) hours from the beginning of such delay, the Contractor must notify the Owner in writing of the causes of the delay. The Owner shall then ascertain the facts and the extent of the delay and notify the Contractor within a reasonable time of its decision in the matter.

Extras: Without invalidating the Contract, the Owner may order extra work or make changes by altering, adding to or deducting from the work, the Contract sum being adjusted accordingly, and the consent of the Surety being first obtained where necessary or desirable. All work of the kind bid upon shall be paid for at the price stipulated in the Bid, and no claims for any extra work or materials shall be allowed unless the work is ordered in writing by the Owner and the price is stated in such order.

Claims for Extra Cost: No claim for extra work or cost shall be allowed, unless the same was done pursuant to a written order by the Owner, as aforesaid, and the claim presented with the first estimate after the changed or extra work is done. The Contractor must furnish satisfactory bills, payrolls and vouchers covering all items of cost and when requested by the Owner, give the Owner access to accounts relating thereto.

Materials, Services and Facilities: It is understood that, except as otherwise specifically stated in the Contract Documents, the Contractor must provide and pay for all materials, labor, tools, equipment, water, lights, power, transportation, superintendence, temporary construction of every nature, and all other services and facilities of every nature whatsoever necessary to execute, complete, and deliver the work within the specified time. Any work necessary to be performed after regular working hours, on Sundays or legal holidays, shall be performed without additional expense to the Owner.

Chemicals Used During Maintenance: All chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, and reactor or of other classification, must show approval of either EPA or USDA. Use of all such chemicals and disposal or residue must be in strict conformity with manufacturer's instructions.

Litigation: In the event of litigation in which the Owner is or becomes a party, the Contractor agrees and consents that the litigation shall be filed in or transferred to the Court of Common Pleas of Aiken County, South Carolina or the Aiken Division of the United States District Court for the District of South Carolina and that the laws of the State of South Carolina shall apply to and govern such litigation. The Contractor further agrees to cooperate with the Owner in obtaining the transfer of such litigation to those courts by promptly signing all documents necessary thereto.

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Unauthorized Aliens and Public Employment:

(a) By signing its bid, offer, or proposal, Contractor certifies that it will comply with the applicable requirements of Title 8, Chapter 14 of South Carolina Code of Laws and agrees to provide to the Owner upon request any documentation required to establish either:

- i. That Title 8, Chapter 14 is inapplicable both to Contractor and its subcontractors or sub-subcontractors; or
- ii. That Contractor and its subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14.

(b) Pursuant to Section 8-14-60, “A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both.”

(c) Contractor agrees to include in any contract with its subcontractors language requiring its subcontractors

- i. To comply with the applicable requirements of Title 8, Chapter 14, and
- iii. To include in their contracts with their sub-subcontractors language requiring their sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14.

OWNER

Aiken County Government
1930 University Parkway
Aiken, South Carolina 29801
Telephone: (803) 642-1540
Facsimile: (803) 642-1543

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Instructions to Bidders

1. **Intention:** It is intended that the Instructions to Bidders, Special Conditions, General Conditions, Detail Construction Specifications and Drawings shall cover the complete work to which they relate.
2. **Definitions:** Where the following words or pronouns used in their stead occur herein, they shall have the following meaning:

"Owner" shall mean AIKEN COUNTY, SOUTH CAROLINA, party of first part to the following agreement, or its authorized and legal representatives.

"Engineer" shall mean THE COUNTY ENGINEER FOR AIKEN COUNTY, S.C.

"Contractor" shall mean the party of the second part to the following agreement, or the legal authorized representatives of such party.
3. **Scope of Work:** The work to be done consists of furnishing all materials and equipment and performing all labor necessary for completion of the work as set forth in the Bid, as shown on the Drawings, and as specified.
4. **Materials and Work by Owner:** The Owner will furnish and perform no labor for construction of the work under this contract except what is noted in the Special Conditions under "Work By County Forces."
5. **Contractor's License and Taxes:** Bidders must satisfy the requirements of all applicable South Carolina statutes, regulations and ordinances pertaining to bidders, contractors, licenses, permits, fees and taxes, including, but not limited to Sections 40-11-10, et seq., Code of Laws of South Carolina, 1976, as amended.
6. **Site Examination:** The Bidder is expected and directed to examine the location of the work and to inform himself fully as to the structural and mechanical conditions; the conformation of the ground; the soil conditions; the character, quality and quantity of the materials to be encountered; the character of equipment and facilities needed preliminary to and during the prosecution of the work; the general and local conditions; and all other matters which can in any way affect the work to be done.
7. **Bids:** All Bids must be made upon the Bid forms hereto annexed and shall be for materials and work shown on the Drawings and/or specified. Bid forms shall not be detached from the bound documents. Bid prices must be stated for each item for which a Bid is made. Documents are to be enclosed in a sealed envelope, addressed to:

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AIKEN COUNTY GOVERNMENT
ATTN: PROCUREMENT DEPARTMENT
1930 UNIVERSITY PARKWAY
AIKEN, SOUTH CAROLINA 29801

If forwarded by mail or courier, the sealed envelope containing the Bid shall be enclosed in another envelope or courier container also addressed as specified.

(a) **Unit Price Items:** The itemized quantities given in the Bid for unit price work shall be considered by the Contractor as the quantities required to complete the work. When the actual quantities required in the construction of the work are greater than or less than the quantities shown in the items, the amount equal to the difference in quantities at the unit prices bid for amount shall be paid.

(b) **Lump Sum Prices:** Where itemized prices are not given in the Bid, the Contractor shall consider the lump sum prices bid for the work shown on the Drawings and/or specified to be sufficient for completion of his Contract.

(c) **Total Amount Bid:** The correct total amount bid is defined as the correct sum total of the amount bid for the items in the Bid. The correct amount bid for each unit price item is defined as the product of the quantity listed in the Bid for the item, multiplied by the unit price bid.

8. **Bid Security and Bonds:** For those contracts more than \$200,000.00 in value must be accompanied by a certified check or by a Bid Bond in an amount equal to not less than five per cent (5%) of the amount of the bid to guarantee that the successful bidder will, within ten (10) days from the date of the notice of awarded Contract, enter into a contract with the Owner, and execute to the Owner a Performance Bond and Payment Bond, the contract and bonds to be in the form set forth in this book. If, for any reason whatever, the Bidder withdraws from the competition after the bids have been opened, or refuses to execute the required contract and bonds, if his bid is accepted, the Owner may retain the amount of the certified check, or proceed against the bid bond. The surety on the Bid Bond and Performance and Payment Bonds shall be a surety company authorized to do business in the State where the project is located. Attorneys-in-fact certified, proper and effectively dated copy of their power of attorney. Performance and Payment Bonds shall be countersigned by an agent residing in the State, County, or City of the Owner, if required. Bonds and the surety thereon shall be subject to approval by the Attorney for the Owner.

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9. **Bids Opened in Public:** Bidders are invited to be present at the opening of Bids, which will be in public.
10. **Right to Reject Bids:** The Owner reserves the right to reject any or all bids and to waive informalities. No bids will be received after the time set for opening Bids. Any Bidder may change or withdraw his bid, either personally or by telegraphic or written request, at any time prior to the scheduled closing time for receipt of bids, but no bid shall be changed or withdrawn by telegraph or mail received after the time set for opening Bids.
11. **Determination of Low Bid:** The contract will be awarded, if it is awarded, to the responsible and responsive Bidder or Bidders submitting the lowest bid. The Owner, in its sole discretion, will decide which is the lowest responsible and responsive Bidder. In determining a responsible Bidder, the following elements, among other things, may be considered: whether the Bidder involved (a) maintains a permanent place of business; (b) has adequate plant equipment to do the work properly and expeditiously; (c) has a suitable financial status to meet obligations incident to the work; and (d) has appropriate technical experience on projects of similar scope and types of work and experienced, qualified personnel. In determining a responsive Bidder, the following elements will be considered: (a) the completeness and regularity of the Bid Form; (b) Bid Form without excisions or special conditions, and, (c) a Bid Form having no alternative bids for any items unless requested in the technical specifications.
- (a) The Bidder, if requested by the County Engineer, shall list prices of at least two manufacturers of each item of major equipment if listed on the Bid Form. Use lowest price for base bid. If the “make” of any item listed in the base bid column does not meet specifications, the next lowest priced “make” listed for that item which does meet specifications will be used in determining the lowest bid price. If all of the listed “makes” of the item fail to meet specifications, as determined above, the Bidder will be so notified and he may, within 48 hours of such notification, submit a make or makes of equipment which will meet the specification for the base price originally listed in the Bid. Otherwise, the Bid will be rejected on the grounds that it is non-responsive.
- (b) The Owner has the right to apply any or all "Deductions or Additions", if any, listed in the Bid by the Engineer, for the purpose of making an award.
12. **Return of Bid Security:** Subject to the provisions of paragraph 10, the Owner will, within ten (10) days following the Bid opening date, return the certified check of all Bidders, except the certified checks posted by the three lowest Bidders; upon final award and execution of the Contract, the remaining certified checks will be promptly returned. Bid Bonds will not be returned unless requested.

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13. **Interpretation of Drawings and Specifications:** If any person contemplating submitting a bid for the project is in doubt as to the true meaning of any part of the Drawings, Specifications, or other Contract Document, or as to the scope of any part of the work, he shall submit to the County Engineer a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery in ample time for an interpretation to be issued before bid opening date. Interpretations of the documents will be made only by Addendum. The Owner will not be responsible for other interpretations of the documents.

14. **Complete Work Required:** The Specifications, the Drawings and all supplemental documents are essential parts of the Contract, and requirements occurring in one are as binding as though occurring in all. They are intended to be complementary and to describe and provide for the complete work. In case of omissions from the Specifications as to items of equipment and materials or quantities therefore, the Drawings shall govern. In case of discrepancy in the Drawings, figured dimensions shall govern. It shall be the responsibility of the Bidder to call to the attention of the County Engineer those omissions having a magnitude, which would affect the strength, adequacy, function, completeness and cost of any part of the work in ample time for amendment by Addendum prior to the Bid opening date.

15. **Drawings:** The character and location of the work, together with the essential details, are shown upon the Drawings.

16. **Authority and Duties of Inspector:** Inspectors shall be authorized to inspect all work done and all materials furnished. He shall call the attention of the Contractor to failure of the work and/or materials to conform to the Drawings and Specifications. He may reject materials or suspend work until questions at issue can be referred to, and be decided by the County Engineer. The presence of the inspector shall in no way lessen the responsibility of the Contractor.

17. **Inspection:** The Contractor shall furnish the Engineer with every reasonable facility for ascertaining whether or not the work performed and materials used are in accordance with the requirements and intent of the Specifications and Drawings. No work shall be done or materials used without suitable supervision or inspection by the Engineer or his representative. Failure to reject defective work and materials shall neither, in any way, prevent later rejection when those defects are discovered, or obligate the Owner to any final acceptance.

18. **Rejection of Work:** All work done when not in accordance with the Specifications and Drawings will be rejected, and other work shall be done in accordance therewith. If the Contractor fails to remove the work within forty-eight (48) hours after having been

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ordered to do so, then the Owner shall have the right and authority to stop the Contractor and his work at once until the Contractor removes the work.

19. **Defective Work:** The inspection of the work shall not relieve the Contractor of any of his obligations to fulfill the Contract. Defective work shall be made good by the Contractor, notwithstanding that such work have been previously inspected by the Engineer and accepted or estimated for payment. Failure by the Engineer to condemn or reject improper workmanship shall be considered neither as a waiver of defects, which may be discovered late, nor as preventing the Owner at any time subsequently from recovering damages for work actually defective.

20. **Corrections:** Should any portion of the Drawings and specifications be obscure or in dispute, they shall be referred to the Engineer, and he shall decide as to the true meaning and intent. He shall also have the right to correct errors and omissions at any time when those corrections are necessary for the proper fulfillment of the Drawings and Specifications.

21. **Disagreement:** Should any disagreement or difference arise as to the estimate, quantities, or classifications, or as the meaning of the Drawings and/or Specifications, on any point concerning the character, acceptability, and nature of the several kinds of work and materials and construction thereof, the decisions of the Engineer shall be final, conclusive, and binding upon all parties to the Contract.

22. **Weather:** During unseasonable weather, all work must stop when the Engineer so directs, and all work must be suitably protected.

23. **Land and Rights-of-Way:** The Owner will furnish all land and rights-of-way necessary for the carrying out of this contract and the completion of the work herein contemplated. The Contractor shall take every precaution to inconvenience as little as possible the owners or tenants of adjacent property. Public Highways shall not be obstructed. Expense shall be borne by the Contractor to repair or pay for any damage or injury to either private or public property during progress of the work.

24. **Competent Labor:** The Contractor shall employ only competent and skilled personnel on the work. The Contractor shall at all times have a Superintendent, satisfactory to the Engineer, capable of acting as the Contractor's agent of the work, and who shall receive instructions from the Engineer or his authorized representative. The Superintendent shall have full authority to execute the orders and directions of the Engineer without delay, and to promptly supply these materials, tools, equipment, and labor as may be required. The Contractor shall, upon demand by the Engineer, immediately remove that Superintendent,

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Foreman, and Workmen whom the Engineer may consider to be incompetent or undesirable, or both.

25. **Laws, Regulations, and Permits:** The Contractor shall comply with all applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the work specified herein. Permits and licenses necessary for construction of the work shall be secured and paid for by the Contractor.
26. **Sales Tax:** Bidders shall include in the Bid an allowance for payment of State Sales Tax on all taxable materials specified to be furnished by the Contractor and incorporated into the work under this Contract.
27. **Sanitary Facilities:** Necessary sanitary facilities for the use of personnel on the work shall be erected and maintained by the Contractor in such manner and at such points as shall be approved by the Engineer. Facilities shall be maintained in sanitary conditions and in strict accordance with the applicable regulations. No unsanitary act shall be committed outside sanitary facilities.
28. **Water, Sewer, and Electric Power Supply:** The Contractor shall make his own arrangements for water, sewer, and electric power supply for his construction operations.
29. **Access Roads:** Streets, roads and drives used by the Contractor for access to and from the job site shall be protected from damage in excess of that caused by the normal traffic of vehicles used for, or in connection with, construction work. Project-related damages shall be repaired immediately, and the area shall be left in good condition at the end of the construction period.
30. **Order of Work:** The prosecution, order and sequence of the work shall be as provided herein, or as approved by the Engineer, but that approval shall in no way affect the responsibility of the Contractor.
31. **Safety Regulations:** The performance of work under this Contract shall comply with safety regulations prescribed by the Owner, those of the National Occupational Safety and Health Act of 2011, and the requirements of the State where project is located. Each Bidder shall examine and satisfy himself as to the character and extent of these regulations.

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32. **Allowable Time for Completion:** The time allowed for completion of all work as stated in the Bid Document shall be as specified in consecutive calendar days after notifications by written order from the Engineer to proceed with the work. Such notifications will be issued upon completion of execution of the contract documents.
33. **Liquidated Damages:** The Contractor shall pay to the Owner as liquidated damages the sum of **five hundred dollars (\$500.00)** for each calendar day that the Contractor shall be in default of completing the work within the time limit stated within the Bid.

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TO THE COUNTY AND COUNTY COUNCIL
OF AIKEN COUNTY, SOUTH CAROLINA

Submitted _____, 2015

The undersigned, as Bidder, hereby declares:

1. That the only person or persons interested in the bid as principal or principals is (or are) named herein and that no person other than mentioned herein has any interest in this Bid or in the Contract to be entered into;
2. That this bid is made without connection with any other person, company or parties making a bid; and
3. That in all respects, this bid is made fairly and in good faith, without collusion or fraud.

The Bidder further declares:

1. That he has examined the site of the work and has informed himself fully in regard to all conditions pertaining to the place where the work is to be done; and
2. That he has examined the Drawings and Specifications for the work and contractual documents relative thereto and has read all Special Provisions and General Conditions furnished prior to the opening of bids; and
3. That he has satisfied himself relative to all work to be performed

The Bidder proposes and agrees, if this Bid is accepted, to:

- A. Contract with Aiken County, South Carolina, a body politic and corporate and a political subdivision of the state of South Carolina (hereinafter called The Owner), in the form of contract specified,
- B. To furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary and
- C. To complete the construction of the work in full and complete accordance with the shown, noted, described, and reasonably intended requirements of the Drawings, Specifications and Contract Documents to the full and entire satisfaction of The Owner, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents, for the following prices:

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Item	Description	Units	Unit Cost (\$)	Cost (\$)
1.	Area 1 Maintenance	17.5Ac	_____	_____
2.	Area 2 Maintenance	27.5Ac	_____	_____
3.	Area 3 Maintenance	37.0Ac	_____	_____
4.	Area 4 Maintenance	25.5Ac	_____	_____
5.	Area 5 Maintenance	30.0Ac	_____	_____
6.	Area 6 Maintenance	33.5Ac	_____	_____

Total Bid (Including all Allowances and Applicable Sales Tax)

_____ Dollars _____ Cents

(\$ _____)

The Bidder further proposes and agrees hereby to commence work under this contract, with adequate force and equipment, on a date to be specified in a written order of the Engineer, and shall fully complete all work there under within the following number of consecutive calendar days from and including that date:

(180) Consecutive Calendar Days Annually
(Starting May 1st and ending October 27th)
 (See IN-3 for details)

The Bidder declares that he understands that the unit price quantities shown in the Bid are subject to adjustment by either increase or decrease, and that should the quantities of any of the items of the work be increased, the undersigned proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, he also understands that payment will be made on actual quantities used at the unit price bid and will make no claim for anticipated profits for any decrease in the quantities and those quantities will be determined upon completion of the work at which time adjustment will be made to the contract amount by direct increase or decrease.

Submitted: _____

By: _____ (L.S)

Title: _____

(Note: If the Bidder is a Corporation, the Bid shall be signed by a duly authorized Officer of the Corporation; if a Partnership, it shall be signed by a Partner. If signed by other, authority for signature shall be attached. The name of the person Signing must be typed in under his/her signature

Specifications

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Specifications

Mowing/Cutting:

All vegetation along access road to pond, inside of detention pond, around headwalls, inlet pipes, outlet pipe to end of pipe outside of fence, drainage structures, \pm ten (\pm 10) feet on outside of fence line (if property is owned by Aiken County) when not limited by terrain or large vegetation, remove trees \leq 4 inches in diameter and stumps inside pond and \pm ten (\pm 10) feet outside of fence line as needed to allow for grass cutting.

Weeding/Spraying:

Remove all vegetation grown in/around drainage structure and along/inside fence line (briars, limbs, small trees) once all vegetation has been removed from these areas, an aquatic approved herbicide will be applied to prevent vegetation from growing back through the fence line, rip rap areas or in drainage structures. Any further application will be on case by case bases.

Trash & Debris Removal:

Remove all trash & debris (large vegetation) and dispose of in a licensed landfill.

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Preconstruction Conference

Description

To help clarify construction contract administration procedures, the County (Owner) will conduct a Preconstruction Conference prior to start of the work. Contractor(s) will designate personnel for attendance.

Submittals

- A. To the maximum extent practicable, advise the County Engineer at least 4 hours in advance of the Conference as to items to be added to the agenda.
- B. The Engineer will compile minutes of the Conference, and will furnish copies of the minutes to the Contractor. The Contractor may make and distribute such other copies as he wishes.

Preconstruction Conference

- A. The Conference will be held after the Owner has issued the “Notice of Award”, but prior to actual start of the work.
- B. Attendance:
 - 1. Provide attendance by authorized representatives of the Contractor and major subcontractors. For those persons designated by the Contractor, his subcontractors, and suppliers to attend the Preconstruction Conference, provide required authority to commit the entities they represent to solutions agreed upon in the Conference.
 - 2. The Engineer will advise other interested parties, including but not and request their attendance.
- C. Minimum agenda: Data will be distributed and discussed on:
 - 1. Organizational arrangement of Contractor’s forces and personnel, and those of subcontractors, materials suppliers and the Engineer;
 - 2. Establish channels and procedures for communication;
 - 3. Construction schedule, including sequence of critical work;
 - 4. Contract documents, including distribution of required copies of drawings and revisions;
 - 5. Processing of field decisions and Change Orders;
 - 6. Rules and regulations governing performance of the Work; and
 - 7. Procedures for safety, security, quality control, traffic control, etc.

Also during the Conference, the project start date will be determined. After the end of the Conference, a “Notice to Proceed” will be issued to the Contractor.