

AIKEN COUNTY, SOUTH CAROLINA, a body politic and corporate and a political subdivision of the State of South Carolina.

INVITATION TO QUOTE—16-01-Q, Ag Bldg. Paint and Wall Repairs

QUOTES WILL BE ACCEPTED UNTIL 11:00 a.m. July 14, 2015



Mail or Carry to: **PROCUREMENT OFFICE**
1930 University Pkwy.
Room 3201
Aiken, SC 29801
Or Email to: procurement@aikencountysc.gov
Call (803) 642-1540 for more information.

Vendor's Name:	_____	Authorized Signature:	_____
Street Address:	_____	Printed/Typed:	_____
Mailing Address:	_____	Title:	_____
City/State/Zip:	_____	Telephone:	_____
Email:	_____		

The signature above certifies:

- ◆ that the offer is made without any prior understanding, agreement, or connection with any corporation, firm, or person submitting a quote for the same materials, supplies or equipment
- ◆ The offer is in all respects fair and without collusion or fraud
- ◆ The company is in compliance with all of the conditions set forth within this quote document.
- ◆ The company is currently in compliance with all applicable federal, state, and local laws and directives relative to non-discriminatory practices in employment.
- ◆ The company is in compliance with all requirements set forth in Chapter 14 of Title 8 of the South Carolina Code of Laws, 1976, as amended and will at all times during the performance of work provided by the County be in full compliance with the provisions of the Immigration Reform and Control Act of 1986 (IRCA) in the hiring of its employees.
- ◆ The company is in full compliance with the requirements of the Drug-free Workplace Act as set forth in Chapter 107 of Title 44 of the South Carolina Code of Laws, 1976, amended.
- ◆ The company is not barred from bidding any Federal, State, or Political Subdivision.

Commodities and/or Services
Painting and Wall Repair at the Aiken County Agriculture Building located at 1555 Richland Avenue, Aiken SC 29801. See the attached specifications.
There is a mandatory walk through at the site on Thursday, July 9, 2015 at 2:00 p.m.

QUOTE PROCEDURES MUST COMPLY WITH THE PROVISIONS OF THE AIKEN COUNTY PROCUREMENT ORDINANCE

1. **Preparation of Quotes:**
 - a. All information requested of the vendor shall be entered in the appropriate space on the form. Failure to do so may disqualify your offer.
 - b. No quote received late will be accepted.
 - c. Time of delivery shall be stated as the number of calendar days following receipt of order by the vendor to receipt of the goods and or service by the County.
 - d. Time of delivery may be a consideration in the award.
 - e. Prices will be considered as net if no discount is shown.
 - f. All quotes must be signed by an officer of the company.

2. **Brand Names:**
 - a. Brand names and numbers, when used, are for reference to indicate the character or quality desired.
 - b. Equal items will be considered, provided your offer clearly describes the article. Offers for equal items shall state the brand, number, or level of quality.
 - c. When brand, number, or level of quality is not stated by the bidder, it is mutually understood the offer is exactly as specified.

3. **Samples:**
 - a. Samples of articles, when required, shall be furnished free of cost of any sort to the County of Aiken.
 - b. Samples of articles selected may be retained for future comparison.
 - c. Samples which are not destroyed by testing, or which are not retained for future comparison will be returned upon request at the vendor's expense.

4. **Taxes:**
 - a. Sales, use, excise, or any other taxes or fees required shall not be included as part of the quote price.
 - b. These taxes must be shown as separate items and shall not be considered as factors in determining awards.
 - c. If lump sum prices are requested then all sales, use, excise, or any other taxes, fees, or permits shall be the sole responsibility of the vendor.

5. **Liabilities:**

6. **Awards:**
 - a. Aiken County reserves the right: (1) to award bids received on the basis of individual items (2) to reject any or all bids, or any part thereof; (3) to waive any informality in the bids; and (4) to accept the bid that is in the best interest of the County. The Procurement Director's decision shall be final.
 - b. Aiken County reserves the right to reject any and all quotes; and to waive any technicalities.
 - d. This Council cannot bind in this year's budget year a future Council for future budget years.

7. **Litigation:**
 - a. Any action at law, suit in equity, or judicial proceeding for the enforcement of this agreement or provision thereof shall be instituted and deemed proper only in a court of competent jurisdiction in Aiken County, South Carolina.
 - b. Aiken County specifically claims sovereign immunity from claims, suits, or causes of action, to the extent allowed by law, and this immunity is part of any agreement or contract with Aiken County.

- a. The vendor shall hold the County of Aiken, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against Aiken County or the Vendor because of the unauthorized use of such articles.
- b. Personnel used in the performance of the work under this quote will be clients of the Vendor and the Vendor agrees not to discriminate against any client under this project because of race, color, sex, religion, handicap, political affiliation or national origin. Those clients of the Vendor who perform the work under the quote shall be considered agents, servants, employees and/or clients of the Vendor and, in no circumstances, shall they be considered employees, agents, independent contractors and/or servants of the County. The Vendor retains sole responsibility for Workman's Compensation coverage required by South Carolina State Law.



Aiken County Government

AIKEN COUNTY AGRICULTURE BUILDING
1555 RICHLAND AVE
AIKEN SC 29801

Prepared by: The Office of the Aiken County Public Works Buildings and Grounds, 621 York St Aiken SC 29801

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Invitation to Bid

Product Description: Aiken County Government is soliciting quotes for wall repair and painting for Aikenn County Public Works Departmenot, Buildings and Grounds Division (all painted walls windows door frames, columns etc.) at the Aiken County Agriculture Building located at 1555 Richland Ave. Aiken SC. There is a mandatory walk through Thursday, July 9, 2015 at 2:00 p.m. at the site. Please be prompt.

Owner Contact: all contractors are instructed to direct all inquiries regarding this Bid, to Aiken County public works Buildings and Grounds Supervisor Darrin Tanton at 621 York St. Aiken SC (803) 640-2056.

Plans and Specifications: Plans and specifications packet will be given to the contractor at the time of the mandatory walk through.

Conditions of Work: This project requires attendance at a mandatory pre-bid meeting to be scheduled by the office of procurement. Failure to attend will disqualify quote. The contractor must have informed himself fully of the conditions relating to the construction of this project and the employment of labor thereon. to documents, and plans/sketches. Failure to do so will not relieve a successful bidder of his obligation to furnish all material, equipment, and labor to carry out the provisions of his contract.

Insofar as possible, the contractor in carrying out his work must employ such methods and/or means as will not cause any interruptions of interference with the work of others or patrons of the bbuilding since the facility will remain open. The contractor will be responsible to schedule high work during daylight hours each work day. It is the contractor's responsibility to practice safety requirements at all times. The contractor will provide business license(s), and insurance to Darrin Tanton before a notice to proceed is issued. Proof of liability insurance and workmen's comp required.

Restrictions: contractor needs to work within the property boundaries and right-of-way at an occupied public building. As stated above, this public facility will remain open. Coordination shall be through the office of Aiken County Buildings and Grounds Supervisor.

Safety: contractor shall provide all needed barricades and signs for safety. Dust curtains may be required in some areas, moving of furniture and/or equipment and tarps for covering. Contractor shall remove trash and debris from work area daily.

Damage to Property: Contractor shall be responsible for, and immediately take action to repair or replace, any damage adjacent to existing owner property for any reason.

Utilities: Owner utilities will be provided from nearest available location, with no modification from owner or cost thereof to extend them closer to the work area. Any cost related to providing or extending additional utilities shall be at the expense of the contractor.

References: References shall be provided upon request to confirm that the successful bidder is capable of performing and completing this project in a timely manner under specified conditions.

Warranty: The (written) warranty period for this project is a minimum of (1) year on labor and materials against defects and workmanship. This warranty shall commence upon owner's final inspection.

Floor plans: Floor plans are provided for purpose of bidding and not necessarily for detailed construction.

Licenses & Permits: The contractor is to obtain any licenses or permits required to perform this work at no additional expense to the owner.

Insurance: proof of liability insurance and workman's compensation insurance must be provided prior to commencing work.

Time of Start and Completion: See specification Guidelines.

END OF INVITATION TO BID

Specification Guidelines

1. Our local contact for, per the regional USDA office, is Mr. Gibson Solomons for all 3 USDA areas in the Ag building.
2. The areas covered under the lease are:
 - (1) Rural Development or RD
 - (2) Natural Resources or NRCS
 - (3) Farm Service or FSA.
 - (4) Kitchen or K.
 - (5) Conference room or CR. Mr. Solomons needs one week prior to work commencing
3. Work to commence as scheduled
 - (1) RD starts week of 7/20
 - (2) NRCS starts Week of 7/27
 - (3) FSA starts week of 8/3
 - (4) K starts week of 7/20
 - (5) CR starts week of 7/20.
4. Contractor must start on day we project.
5. The contractor will be responsible for any damages they cause.
6. It is preferable the work be done during regular work hours.
7. Inspect and become familiar with scope of work to be accomplished. This is a turnkey project.
8. Prepare and submit a proposed schedule to Darrin Tanton.
9. Some areas can be temporarily closed, with prior notice.
10. Contractor shall provide barricades and signage as required.
11. In some areas, it may be necessary to erect approved dust curtains.
12. Alarm system monitoring agency and the city of Aiken Public Safety should both be notified with the possibility of dust activating smoke detector system
13. It may be necessary to cover some detectors during repair phases that might generate dust.
14. No interior building storage of materials intended. Any exceptions must be requested and approved prior to storage.
15. All areas shall be properly cleaned at the end of each day.
16. Remove all trash and debris daily.
17. All Aiken County buildings are "smoke free" and no smoking within 25ft.
18. Warranty shall include a minimum (written of one year, both materials and labor, commencing with a final inspection. As stated above this is a turnkey" project Aiken County forces shall provide no labor, except in coordination with notification of monitoring agency and moving required computer equipment.

19. The USDA folks will not move furniture. The contractor will be responsible for moving furniture to paint all walls
20. The contractor is responsible for moving all furniture back after painting.
21. However, items that must be taken apart in order for the contractor to get their work done is the responsibility of the USDA.
22. The USDA folks will remove all pictures and items from walls prior to start.
23. The only furniture that does not have to be moved is the large file cabinets in the file room. Mr. Solomons knows the specifics.
24. The USDA folks will leave nails/ screws/ etc. in place that they intend to reuse
After painting is done.
25. All walls surfaces, including trim, needs to be painted.
26. All walls within these listed above will be painted except their storage rooms in each area and the computer room.
27. RD. work will start week of 7/20, 2,900 sq. ft., 18 doors and 10 windows no primer with no less than two coats of paint.
28. NRCS. work starts week of 7/27, 1,159 sq. ft., 3 windows and 7 doors walls primed with no less than two coats of paint.
29. FSA. Work starts week of 8/3, 1,974 sq. ft., 5 windows and 7 doors walls primed with no less than 2 coats of paint.
30. Primer to be used is Sherwin Williams White Pigmented Shellac interior (Product 6501- 33457)
31. Paint to be used is Sherwin Williams Pro Classic Interior Acrylic Latex Enamel Egg Shell (PRODUCT 6504-10202) (color .)
32. Repair surface as needed caulk and sand as needed.
33. Brush and roll using a 3/8 nap with no spray.
34. Drape and cover floor and furniture.
35. Kitchen (k) 180 Sq. ft., no windows and two doors walls primed with no less than two coats of paint.
36. Conference room {CR} 900 sq. ft. no windows four doors walls primed with a less than two coats of paint.
37. Total square feet of project is 7,113 sq. ft.
38. Contact information for project is Darrin Tanton Building and Grounds Supervisor {803-640-2056}.

END OF SPECIFICATION GUIDELINES

Instructions to Bidders

Bids must include all total cost.

Bidders are to submit their bids on the form provided.

Bidders must provide certificate of insurance before work begins.

All bids must be submitted to the Aiken County Procurement Department at 1930 University PKWY, Room 3201 Aiken SC 29801 or e-mailed to procurement@aikencountysc.gov before the date and time as stated on the solicitation.

BID DOCUMENT AIKEN COUNTY AGRICULTURE

The bid amount to supply all labor, material, tools, licenses ,required permits and equipment, furnish and apply approved repair procedures, sealants and paint products with a (written) minimum one year labor and material warranty, to prime and repaint all painted surfaces, walls, windows, doors columns etc. for a total lump sum price, including all applicable sales tax as follows.

RURAL DEVELOPMENT	2,900 sq. ft.	\$ _____
NATURAL RESOURCES:	1,159 sq. ft.	\$ _____
FARM SERVICE:	1,974 sq. ft.	\$ _____
CONFERENCE ROOM:	900 sq. ft.	\$ _____
KITCHEN:	180 sq. ft.	\$ _____
Total (including all sales tax, etc.) Turnkey job		\$ _____

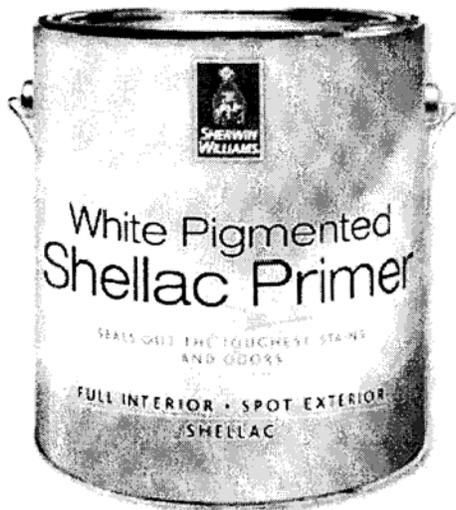
This project will be awarded to one vendor

Submitted _____

BY _____

Title _____

Contractor's License No. _____



White Pigmented Shellac Primer can be used as a full interior primer or as a spot exterior primer and permanently seals out the toughest stains and odors in one coat. Ideal for fire restoration work, White Pigmented Shellac Primer is extremely effective in blocking stubborn stains caused by fires, floods and pets as well as imbedded cooking and cigar smoke odors.



ProClassic® Alkyd Interior Enamel

Achieve a smooth and luxurious finish on interior doors and trim with ProClassic® Alkyd Interior. It delivers a high-performing finish that withstands even the toughest wear and tear. This formula goes on smooth without brush or roller marks.

REFERENCE FORM

Bidder shall include a list of references. References shall include name of project owner, project name, brief description and location of project, completed dollar amount of project, date completed, contact person's name, phone and fax number and e-mail address.

1. Name of Project Owner: _____

Description of project: _____

Completed Dollar Amount: _____ Date Completed: _____

Contact Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____

2. Name of Project Owner: _____

Description of project: _____

Completed Dollar Amount: _____ Date Completed: _____

Contact Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____

3. Name of Project Owner: _____

Description of project: _____

Completed Dollar Amount: _____ Date Completed: _____

Contact Name: _____

Contact Phone: _____

Contact Fax: _____

Contact E-mail: _____